



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

### TUESDAY, OCTOBER 9, 2012

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, October 9, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

#### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Vice-Chairperson Charbonneau.

2. Roll Call

Vice-Chairperson Charbonneau noted that all Trustees were in attendance.

Trustees	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			
<b>Student Trustees</b>				
Vincent Atallah	✓			
Michael Blair	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Sherry Morena**, Recording Secretary /Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of October 9, 2012, as presented.

**CARRIED**

**4. Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burkholder with Item C8.1 of the Public Agenda, as she has a family member who is associated with the Quartek Group.

Disclosures of Interest were declared by Trustees Fera and O'Leary with Item F5.2 of the In Camera Agenda, as they have family members who are employees of the Board. Trustees Fera and O'Leary left the meeting during discussion of this item.

**5. Minutes of the Committee of the Whole Meeting of September 11, 2012**

Moved by Trustee Sicoli

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of September 11, 2012, as presented.

**CARRIED**

**B. PRESENTATIONS**

**C. COMMITTEE AND STAFF REPORTS**

**1. Policy Committee**

**1.1 Unapproved Minutes**  
**Policy Committee Meeting – September 25, 2012**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of September 25, 2012, as amended to change the deadline for the vetting of the Niagara Catholic Education Award of Distinction Policy (#100.7); School Generated Funds Policy (#301.6); and Student Parenting Policy (#302.5) to November 14, 2012.

**CARRIED**

## **1.2 Approval of Policies**

### **1.2.1 Assignment of Principals and Vice-Principals Policy (202.1)**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Assignment of Principals and Vice-Principals Policy (202.1), as presented.

**CARRIED**

### **1.2.2 Attendance Areas Policy (301.3)**

Moved by Trustee Fera

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Attendance Areas Policy (301.3), as presented.

**CARRIED**

## **1.3 Policy Schedule**

Director Crocco presented the Policy Schedule.

## **1.4 Policy Update**

Director Crocco presented the Policy Update.

## **2. International Student Exchange Program 2012-2013**

Mark Lefebvre, Superintendent of Education, introduced Jayne Evans, FSL/ESL/Arts Consultant, who presented the report on the International Student Exchange 2012-2013. Mrs. Evans welcomed this year's International Exchange Students from France, Spain and Switzerland, as well as their Niagara Catholic hosts. The Exchange Students are attending, Denis Morris Catholic High School, Lakeshore Catholic High School, Saint Paul Catholic High School and Notre Dame College School.

Chairperson Burtnik, Vice-Chairperson Charbonneau and Director of Education Crocco presented the host and exchange students with Niagara Catholic District School Board pins.

## **3. Passport Niagara: Journey Through the War of 1812 Community Collaboration**

Superintendent Lefebvre welcomed Janice Barretto-Mendonca, Junior Curriculum Consultant and Jennifer DeCoff, Intermediate Curriculum Consultant and introduced the report on Passport Niagara: Journey Through the War of 1812 Community Collaboration.

Ms. Barretto-Mendonca and Ms. DeCoff presented information on the region-wide program which exemplifies the triad between home, school and community. They shared with Trustees that the students are learning about the War of 1812 through classroom teaching, and are encouraged to visit actual battlegrounds in their very own neighbourhoods and to follow the Bicentennial Map and collect "stamps" in their Passports as they visit the project partners.

**4. Mobile Computer Lab Update**

Mario Ciccarelli, Superintendent of Education, welcomed Robin McNaughton, Education Technology Officer, who with the assistance of two of Niagara Catholic's computer technicians provided Trustees with a demonstration of a mobile computer lab's capability and versatility in advancing student achievement in alignment with our Blueprint for Technology within the Board's Vision 2020 Strategic Plan.

**5. Extended Overnight Field Trip/Excursion/Exchange Trip Information**

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

**6. Catholic School Council Annual Report 2011-2012**

Superintendent Forsyth-Sells presented the Catholic School Council Annual Report 2011-2012, which is in compliance with School Councils' legislation, that states every School Council shall annually submit a written report on its activities to the Principal of the school and to the Board that established the Council (O. Reg. 612/00, s. 24 (1)).

**7. Staff Development Department Professional Development Opportunities**

Frank Iannantuono, Superintendent of Education/Human Resources, presented the report on the Staff Development Department Professional Development Opportunities for information.

**8. Monthly Updates**

**8.1 Capital Projects Progress Report**

Scott Whitwell, Controller of Facilities Services, presented the Capital Projects Progress Report.

**8.2 Student Trustees' Update**

Vincent Atallah and Michael Blair, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

**8.3 Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Ciccarelli**

- Carrie Stasiak, former student at Holy Cross Catholic Secondary School (Class of 1998) was inducted into the Holy Cross Wall of Fame last week. Carrie was recognized for her accomplishments in rowing for Holy Cross and the University of Washington.

**Director Crocco**

- The itinerary and happenings of the Swedish Delegation that visited Niagara Catholic were highlighted.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – September 25, 2012**

Director Crocco presented the Spotlight on Niagara Catholic – September 25, 2012 issue for Trustees' information.

#### **1.2 Calendar of Events – October 2012**

Director Crocco presented information on the Calendar of Events – October 2012.

#### **1.3 My Niagara Catholic Alumni**

Director Crocco presented information on the newly launched My Niagara Catholic Alumni website.

#### **1.4 Niagara Catholic Distinguished Alumni Award**

Director Crocco presented information on the Niagara Catholic Distinguished Alumni Award.

#### **1.5 Trustee and Senior Staff Retreat – October 16, 2012**

Director Crocco reminded Trustees that the Annual Trustee and Senior Staff Retreat is scheduled for October 16, 2012 at 4:00 p.m. at Mount Carmel Spiritual Centre. Trustees were presented with the Retreat Booklet to review prior to the Retreat.

#### **1.6 OCSTA 2013 Catholic Trustees' Professional Development Seminar**

Director Crocco presented information on OCSTA Trustees' Professional Development Seminar, being held in Toronto on January 18-19, 2013.

Trustees were asked to confirm their attendance with Sherry Morena, Corporate Services & Communications Department.

#### **1.7 Beyond Catholic Graduation Survey**

Director Crocco presented correspondence from the Institute for Catholic Education (ICE) inviting Catholic secondary school alumni to participate in the "Beyond Catholic Graduation Survey".

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

## **F. BUSINESS IN CAMERA**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole move into the In Camera Session.  
**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Meeting at 8:35 p.m. and reconvened at 9:25 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee MacNeil

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of October 9, 2012.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Nieuwesteeg

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on September 11, 2012, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on September 11, 2012, as presented.

**CARRIED (Item F3)**

Moved by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.1 of the In Camera Agenda.

**CARRIED (Item F4.1)**

Moved by Trustee Fera

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F4.2 of the In Camera Agenda.

**CARRIED (Item F4.2)**

Moved by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F5.2 of the In Camera Agenda.

**CARRIED (Item F5.2)**

## **H. ADJOURNMENT**

Moved by Trustee Burkholder

**THAT** the October 9, 2012 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 9:25 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **October 9<sup>th</sup>, 2012**

Approved on the **13<sup>th</sup>** day of **November 2012**.

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Maurice Charbonneau  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer